

Evidencing Effective Board Reporting

With better management information you'll make better decisions (and demonstrate high standards to the regulators)

Core Details

10.00am – 12.00pm
City of London

 2 CPD Hours

To Book

Call
0203 178 4230
Email
stuart.bull@fstp.co.uk
Online
fstp.co.uk

Your Consultant

Simon Griffiths

Simon's professional background covers financial management, corporate treasury and risk management. His experience has been gained across a number of industry sectors including banking, publishing, IT, retail and manufacturing. During the last 14 years Simon has held a number of senior positions within the retail and commercial banking sector.

Simon became an independent trainer, consultant and lecturer in 2015 and his current areas of interest include enterprise risk management, regulatory compliance and corporate governance.

Good decisions require good information. Directors often blame poor information when outcomes turn bad. So naturally the board pack has come under increased regulatory scrutiny.

Weak board packs place your firm at risk of fines, redress and reputational damage.

With the FCA also focusing on personal accountability at the senior level (and with the quality of board packs the responsibility of directors), it is no surprise there is a demand for higher standards.

So join us for this **practical two-hour workshop**. We'll help you **think like a regulator and transform the quality of your board packs**:

- Recognise common reporting problems and how to overcome them
- Quickly improve the structure and content of your board packs
- Learn exactly what the regulator expects the board to see
- Get guidance and templates to share with all contributors
- Compare examples of good and bad reporting
- Learn strategies for more timely creation and distribution of packs
- Get valuable advice on ways to improve how your board operates

Why Evidencing Effective Board Reporting is an essential course

This training is not about better looking reports, or even just about regulatory compliance. Better management information can have profound effects on your firm:

Respond quickly to risks – Better information allows you to more quickly respond to conduct risks, helping you improve outcomes for your clients.

Avoid costly mistakes – Put your client's interests and your firm's integrity at the heart of your business, reducing your exposure to costly complaints.

Get closer to your clients – Better board packs help you better understand and respond to client needs and issues, building stronger relationships.

Impress the regulators – Easily demonstrate how seriously senior managers engage with and respect compliance issues in your firm.

Enjoy peace of mind – Get the extra comfort that comes with the ability to easily demonstrate high standards through better reporting processes.

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Cost

£295 / person + VAT £354

A discount of 10% per person is available when booking for 2 or more delegates on the same course in a single booking.

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In-house Course?

This course works well as an in-house event, contact us to discuss your needs on 0203 178 4230 or email info@fstp.co.uk



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PREMIER TRAINING PARTNER

The CPD Standards Office

CPD PROVIDER: 21020
 2016 - 2018

www.cpdstandards.com



Agenda

Session	Learning Outcomes
What are the standards?	<ul style="list-style-type: none"> International and European developments on this topic Review of the legal framework (Companies Act, FRC etc.) Get the standards and view of the regulator(s), including the latest insights from the new Prudential and Conduct regulators What topics must you cover during the year? Complementary roles and responsibilities of the Company Secretary and Chairman
What should you include?	<ul style="list-style-type: none"> Schedule of matters reserved for the board Balance financial performance, operational and control issues Develop a checklist to capture the full agenda Co-ordinate the content of Committee packs versus that for full Board meetings
Perfecting your board papers	<ul style="list-style-type: none"> Learn the use and value of templates Get examples of templates for different purposes How best can you implement standardised reporting? Agenda setting strategies to ensure a logical order and appropriate timing Make sure information is received on time
Identify and overcome common problem	<ul style="list-style-type: none"> Plan ahead to better anticipate problems Agree clear standards for directors, board participants and submitters of information When are board presentations helpful (and when are they not)? How do you best manage and follow up actions?